



Department of Transportation and Communication
PHILIPPINE COAST GUARD AUXILIARY
NATIONAL AUXILIARY MAIN OFFICE

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11 AUGUST 2012

MEMORANDUM CIRCULAR
NAMO Number.....06-08-12

TO : ALL DISTRICT AUXILIARY DIRECTORS

FROM : NATIONAL DIRECTOR, PCGA

**RE : QUALIFICATION REQUIREMENT FOR RECRUITMENT
OF DISTRICT TRAINING DIRECTORS**

1. PCGA District Auxiliary Directors are hereby required to have a "DISTRICT AUXILIARY TRAINING DIRECTOR" to assist in the implementation of PCGA Education and Training Programs.
2. To ensure that high standards are maintained in imparting training and education of PCGA members in all districts the following guidelines are hereby set for the prospective candidates:
 - a. A college graduate with a Bachelors Degree.
 - b. An active PCGA Officer with a minimum rank of Commander.
 - c. Possess good verbal and written communications skills in English.
 - d. Minimum 2 years of work experience in conducting and facilitating training programs in his profession or with PCGA training activities.
 - e. Must be dedicated and committed to the ULTIMATE TASK of making PCGA a well respected and professionally trained volunteer organization through a systematized training and development program.
 - f. Attended and passed the accreditation of "PCGA TRAINING THE TRAINORS PROGRAM" to be conducted by the PCGA National Training Group.
3. The name and curriculum vitae of the chosen candidate for District Auxiliary Training Director must be submitted by all District Auxiliary Directors to COMMODORE ENRIQUE LAGDAMEO SR. PCGA, Director of Volunteer Services, Training and Protocol Support Group during the National Auxiliary Board meeting in Tacloban City on 24 August 2012 for proper evaluation,
4. For your information and strict compliance.

By Command of RADM CABALDE:

OFFICIAL:

JEREMIAH C. CHING
LCDR PCGA
Auxiliary Adjutant

RAMON SEBASTIA-MORENO
COMMO PCGA
Chief of National Auxiliary Staff