



Republic of the Philippines
Philippine Coast Guard
PHILIPPINE COAST GUARD AUXILIARY
NATIONAL AUXILIARY MAIN OFFICE



07 April 2013

MEMORANDUM CIRCULAR
NAMO Number 02-04-14

To : Directors Auxiliary Districts
From : National Director
Subject : Bidding for the 31st National Convention

1. Pursuant to Para 1, Section H PCGA National Convention, Chapter I of the 2012 PCGA Regulations Manual (2012 PRM), any Director Auxiliary District (DAD) shall bid for the hosting of the next National Convention which shall be set and scheduled on the month of May of each year.
2. Interested DAD shall submit a proposal of bid to NAMO one month prior to the date of the National Convention which shall be evaluated by the National Auxiliary Board (NAB).
3. The proposal of bid shall include the following:
 - a. Financial aspects of the convention, such as, registration fee;
 - b. Hotels / accommodations rates;
 - c. Venue of the convention and rental fee;
 - d. Frequency of transportation (land/air/water);
 - e. Percentage share of NAMO from the proceeds of the convention;

The proponent shall prepare a short presentation of the convention site for the members of the NAB to be able to appreciate the convention site and other amenities.

4. The NAB shall vote for the most capable bidder during the National Convention.
5. The winning District shall be declared during the National Convention.
6. For your guidance and compliance.

BY ORDER OF THE NATIONAL DIRECTOR:

OFFICIAL:

RAMON SEBASTIA-MORENO
COMMO PCGA
Chief of National Auxiliary Staff


JEREMIAH C CHING
CDR PCGA
Auxiliary National Adjutant

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